

EMILY MILLER

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WEB <http://esm1503.github.io>

WORK EXPERIENCE

- 2015 - Present **Website Manager**, Heinsight Solutions
Develop and update content, ensure website functionality and handle online marketing projects.
- Redesigned heinsightsolutions.net and developed Wordpress template to improve mobile usability and overall user experience
- Freelance**, Design and Web Development
Concept design, branding, websites, and wordpress site updates and maintenance.
- 2014 - 2015 **Web Developer Intern**, Digital Globe
Worked with the Tomnod team, participating in the development team sprints.
- Aided in building an experimental, real-time, interactive mapping tool using Meteor and Leaflet Draw and preparing it for beta testing.
 - Tested open-source mapping libraries for the efficient presentation of huge geospatial data sets on the client-side resulting in a [blog post](#) and a prototype using Leaflet, D3 and React.
- 2007 - 2014 **Office Admin and Graphic Designer**, Xylem Design
Organized and implemented web projects, including planning, design, development, content management, initiatives and functionality.
- Oversaw content migration for 4 company websites ensuring accuracy, updated information, continuity, and improved performance.
 - Redesigned the main ecommerce website to improve UI/UX and offer customized product options for customers.
- Photographed products, compiled and prepared content for multiple websites, created mock-ups for new products and 3D models for custom projects.
- Worked effectively with up to 10 clients per quarter to produce customized graphic options to improve brand presence at trade shows.
- Utilized strong administrative and mathematical skills creating sales reports, daily financial monitoring, banking, reconciling and payroll.
- Saved 100's of working hours each year through development of innovative payroll process improvement project.
 - Reconciled and analyzed over a thousand transactions every month for accurate financial statements.
- 2007 **Design Intern**, Multiplicity Creative & Fort Collins Now, Art Department
Designed ads, company logo, posters, and book layouts.
- Designed ads for newspaper based on customer request with under an hour turnaround.
 - Completed a textbook layout in InDesign.

EDUCATION

- 2014 **Web Developer Certificate, WebLab**
Front Range Community College
- 2005 - 2008 **BFA in Graphic Design, Minor in Business Administration**
Colorado State University
- 2006, Study Abroad, Semester at Sea, Southeast Asia, China, Japan, Korea
- 2004 - 2005 Franklin College, Switzerland, Visual Arts and Communications

SKILLS

Using Microsoft Office and Adobe Creative Suite, Sublime Text
WordPress
Designing web content, instructions, layouts, WP templates
HTML, CSS